

SOVA Administrative department of enterprises

You can obtain IT services, including:

- ✓ IT consultations;
- ✓ control over functioning the software of the company;
- ✓ setting up the operating system and a set of necessary software etc.

Our services:

<i>Services</i>	<i>Service fee</i>
Monthly subscription fee for the consulting support on IT issues	<i>from UAH 300,00</i>
Visit of the specialist of the company (in view of one hour) — Additional time —	<i>from UAH 100,00</i> <i>from UAH 75,00</i>
Visit of the specialist to the company (in view of one hour) on bank holidays, weekends (under the Labour Code of Ukraine and (or) by-laws of the company), as well as from 8:00 p.m. to 10:00 a.m.	<i>from UAH 150,00</i>
additional time – on bank holidays and weekends (under the Labour Code of Ukraine and (or) by-laws of the company), as well as from 8:00 p.m. to 10:00 a.m.	<i>from UAH 100,00</i>
Setting up the operating system and a set of necessary software (for each work station)	<i>from UAH 125,00</i>

1. All payments are effected in hryvnia for the rendered services for the calendar month on the basis of the issued by the Contractor invoice within 3 banking days from the date of receipt hereof by the Customer, through remitting money to the settlement account of the Contractor.

2. The visit of the specialist and a pre-evaluation of the scope of work are agreed beforehand with one of the managers.

3. The final service fee is fixed after studying the scope of work.

4. Payments to third parties are not included in the service fee (amounts of fixed by the state payments for the state registration of entrepreneurs and foreign investments, state duty, notarial services, registration in statistical authorities, payments for producing seals and stamps, per diem and other costs for business trips relating to the fulfillment or rendering of legal services etc).